

**SCHOOL OF LIBERAL ARTS GRADUATE STUDENT TRANSFER
CREDIT REQUEST FORM**

(use this form to transfer credit hours from ANOTHER University to a Tulane degree)

I. TO BE COMPLETED BY STUDENT

DATE: _____

MEMO TO: _____
Student's Advisor

FROM: _____
Student Name/I.D. Number/Department

RE: **TRANSFER CREDIT**

I would like to request that the following courses be transferred from my:
(check one) graduate _____ / undergraduate _____ program record from:

(Transferring University Name)

to my: (check one) Master's _____ Doctoral _____ program record at Tulane University.

LIST: Course Name/Course Number of course(s) to be transferred AND the full Course Number of an equivalent TULANE course AND number of credit hours to transfer toward TULANE degree for each course transferred.

1. _____
2. _____
3. _____
4. _____
5. _____
6. _____
7. _____
8. _____

Signature of Student: _____ Date: _____

**II. TO BE COMPLETED BY THE DEPARTMENT: This form must be approved
and returned by the Department to the School of Liberal Arts Dean's Office**

Number of credits to be transferred: _____ (Attach TRANSCRIPT of TRANSFERRING school)

Approved By: _____ Date: _____
Student's Advisor

Approved By: _____ Date: _____
Department Graduate Advisor or Dept. Chair

Approved By: _____ Date: _____
Dean's Office - Graduate Programs, School of Liberal Arts