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TULANE STUDENT ID NUMBER

# Drop / Add Form



Term of Drop/Add

Year	Fall	Spring	Summer
20__	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

School

Date of Change

LAST NAME FIRST NAME M.I.

## INSTRUCTIONS:

1. PRINT all information except signature
2. Fill in all requested information: CRN, Course ID, Course Title, Grade Type and Credit Hours
3. If you make a mistake, cross out line with error and use a new line
4. When completed, turn in at your school / advising center

ADDS:	CRN & Course ID (ex: 31752, ENGL-1010-01)	Course Title	Grade Type	Credit Hours	Instructor's Approval
	<input type="text"/>	<input type="text"/>	<input type="checkbox"/> Regular <input type="checkbox"/> Audit <input type="checkbox"/> S/U	<input type="text"/>	<input type="text"/>
	<input type="text"/>	<input type="text"/>	<input type="checkbox"/> Regular <input type="checkbox"/> Audit <input type="checkbox"/> S/U	<input type="text"/>	<input type="text"/>
	<input type="text"/>	<input type="text"/>	<input type="checkbox"/> Regular <input type="checkbox"/> Audit <input type="checkbox"/> S/U	<input type="text"/>	<input type="text"/>

DROPS:	CRN & Course ID (ex: 31752, ENGL-1010-01)	Course Title	Grade if Required	Instructor's Signature	Registrar's Office Use Only
	<input type="text"/>	<input type="text"/>	<input type="checkbox"/> W	<input type="text"/>	<b>1 2 3 4 0</b>
	<input type="text"/>	<input type="text"/>	<input type="checkbox"/> WF	<input type="text"/>	<b>1 2 3 4 0</b>
	<input type="text"/>	<input type="text"/>	<input type="checkbox"/> W	<input type="text"/>	<b>1 2 3 4 0</b>
	<input type="text"/>	<input type="text"/>	<input type="checkbox"/> WF	<input type="text"/>	<b>1 2 3 4 0</b>
	<input type="text"/>	<input type="text"/>	<input type="checkbox"/> W	<input type="text"/>	<b>1 2 3 4 0</b>
	<input type="text"/>	<input type="text"/>	<input type="checkbox"/> WF	<input type="text"/>	<b>1 2 3 4 0</b>

CHANGES:	CRN & Course ID (ex: 31752, ENGL-1010-01)	Change grade type to:
To change <u>GRADE TYPE</u> for a course in which you're already enrolled	<input type="text"/>	<input type="checkbox"/> Regular <input type="checkbox"/> S/U
To change <u>GRADE TYPE TO AUDIT</u> for a course in which you're already enrolled	<input type="text"/>	Instructor's Signature <input type="text"/>
To change <u>CREDIT HOURS</u> for a course in which you're already enrolled	<input type="text"/>	<input type="text"/> New Credit Hours

Student's signature (Required)
Undergraduate Advising Center (for Full-Time Undergraduates)
School of Continuing Studies Dean (for Part-Time School of Continuing Studies students)
Graduate Divisions Dean (for Graduate/Professional students)

Your total credit hours after changes on this form

NOTE: Tulane encourages you to seek help from your advisor and your college regarding course choice. Remember, your schedule is your responsibility.